

# Part 5

## Safety and health practices for everyone

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### *This could be you . . .*

*A bookcase that was stacked on an office table fell and almost hit someone.*

*An employee fell and strained his back when he backed into a box in the aisle.*

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### 1. Applicability of Part 5

You are required to follow Part 5 if you work at JSC or a JSC field site. The following table tells you which chapters from Part 5 apply to what jobs.

<i>If you . . .</i>	<i>Then you shall follow . . .</i>
Work in any area at JSC or JSC field sites	<ul style="list-style-type: none"><li>• Chapter 5.1, “Fire safety”</li><li>• Chapter 5.2, “Office and general work area safety”</li><li>• Chapter 5.4, “Indoor air quality requirements”</li><li>• Chapter 5.5, “Ergonomic requirements”</li><li>• Chapter 5.7, “Asbestos in the workplace”</li><li>• Chapter 5.9, “Weather Safety”</li><li>• Chapter 5.10, “Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillator (AED) Program”</li></ul>
Drive, walk, or bicycle at JSC, Ellington Field, or the Sonny Carter Training Facility	<ul style="list-style-type: none"><li>• Chapter 5.3, “Driving, walking, and bicycling safely”</li></ul>
Use any PPE, even if you only use ear plugs, safety glasses, or hardhats occasionally	<ul style="list-style-type: none"><li>• Chapter 5.6, “Using and maintaining personal protective equipment”</li></ul>
Do any work in an area that contains asbestos, such as a ceiling	<ul style="list-style-type: none"><li>• Chapter 5.7, “Asbestos in the workplace”</li></ul>
Do any hazardous operations	<ul style="list-style-type: none"><li>• Chapter 5.8, “Hazardous Operations, Safe Practices and Certification”</li></ul>
Work at JSC	<ul style="list-style-type: none"><li>• Chapter 5.9, “Weather Safety”</li></ul>

### 2. How to use Part 5

Part 5 provides you with safe work practices that apply to most JSC employees. Read and follow the requirements that apply to your job. Keep in mind that even though you may work in an office, you may visit hazardous areas occasionally. If you do, make sure you find out what

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requirements you must follow in those areas and what PPE you will need such as safety glasses, ear plugs, or hard hats.